

Design and Review Board

Meeting Minutes for April 21, 2025 at 4:00 P.M.

Pledge of Allegiance: The Pledge of Allegiance was recited by all attendees prior to the Call to Order.

Call to Order: The meeting was called to order at 4:11 P.M. by Vice Chair Isaac Sandoval.

Seating of new Board Member:

Vice Chairman Sandoval asked Esperanza Pacheco if she accepted the appointment to the Design and Review Board. She stated she accepted the position. (Ms. Pacheco was appointed 3/12/2025)

Roll Call:

Board Members Present:

Isaac Sandoval: Present

Lee Einer - Present

Lawrence Quintana - Present

Esperanza Pacheco - Present

Board Members Absent:

Rick Rubio: Absent

Roland Medrano: Absent

Lorraine Garduño: Absent

A quorum was established.

Others present: Lucas Marquez, Community Development Director, Charles Ortiz, Community Development; Scott Zunker, Community Development, Andrea Martinez, Community Development; Sara Matthews; Jonathon Whitten; Tony Rubin; Jeannie Rubin.

Approval of Agenda: Lawrence Quintana moved to approve the Agenda. Lee Einer seconded the motion.

A voice vote was taken with all voting in favor.

The motion passed.

Approval of Minutes: Lee Einer moved to approve the minutes from the February 24, 2025 meeting.

Lawrence Quintana seconded the motion. A voice vote was taken with all voting in favor.

The motion passed.

Public Comments:

No one signed up for Public Comments.

New Business:

- 1. Conduct a public hearing regarding a Design & Review Board application by Sara Matthews proposing a new sidewalk patio and a new mounted sign at 131 Bridge Street in a cultural historic zone followed by consideration for approval of the application.**

Lee Einer moved to enter into a hearing for the above application. Lawrence Quintana seconded the motion. A roll call vote was taken.

Isaac Sandoval: Yes

Lee Einer - Yes

Lawrence Quintana - Yes

Esperanza Pacheco - Yes

Vice Chairman Sandoval opened the hearing for this application and asked all who would be giving testimony to please stand and be sworn in. Sara Matthews, Jonathan Whitten, Charles Ortiz and Lucas Marquez and Scott Zunker were sworn in. Charles Ortiz presented the application to the Board. Ms. Matthews explained her request for replacing the sign and adding the sidewalk patio to the front of the property. Ms. Matthews along with Mr. Whitten explain how the sign and the railing for the sidewalk patio would look. Mr. Ortiz stated that the drawing indicated a passageway of 36 inches between a lamppost and the new railing but that the City ordinance requires an area of at least four feet in width must be maintained to allow safe pedestrian passage and for the safe and convenient use of wheelchairs, strollers and similar instruments. Mr. Whitten stated to Mr. Ortiz that an adjustment to meet the City ordinance will be made to the design.

The Board asked what is the size of the proposed sign. Ms. Matthews stated 19 feet wide by 3.5 feet tall. The Board commented that they liked how the fence would blend with the District and asked if the fence would be removable. Ms. Matthews stated yes.

Lawrence Quintana moved to close the hearing. Lee Einer seconded the motion. A roll call vote was taken.

Isaac Sandoval: Yes	Lee Einer - Yes
Lawrence Quintana - Yes	Esperanza Pacheco - Yes

The motion to close the hearing was approved..

Lee Einer made a motion to approve the application. Lawrence Quintana seconded the motion. A roll call vote was taken.

Isaac Sandoval: Yes	Lee Einer - Yes
Lawrence Quintana - Yes	Esperanza Pacheco - Yes

The application was approved.

2. Conduct a public hearing regarding a Design & Review Board application by Tony and Jeannie Rubin for construction of a carport at 822 5th Street in a National Historic Zone followed by consideration for approval of the application.

Vice Chairman Sandoval opened the hearing for this application and asked all who would be giving testimony to please stand and be sworn in. Tony Rubin, Jeannie Rubin, Charles Ortiz, Lucas Marquez and Scott Zunker were sworn in. Charles Ortiz presented the application to the Board. Mr. and Mrs. Rubin explained the design and location of the carport that they would like to build. The Board explained the significance of the home as it is called a "Linkage Home" and noted that it was built around 1898. There was lengthy discussion of how large the carport would be and how much of the front of the house that the carport would cover. The applicants stated they had just purchased two brand new vehicles.

Lee Einer moved to close the hearing. Lawrence Quintana seconded the motion. A roll call vote was taken.

Isaac Sandoval: Yes	Lee Einer - Yes
Lawrence Quintana - Yes	Esperanza Pacheco - Yes

The motion to close the hearing was approved.

Lawrence Quintana moved to deny the application. Lee Einer seconded the motion. A roll call vote was taken.

Isaac Sandoval: Yes	Lee Einer - Yes
Lawrence Quintana - Yes	Esperanza Pacheco - Yes

The motion passed and the application was denied.

Unfinished Business:

None

New Business:

None

Other Business:

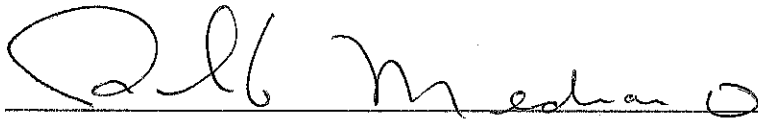
None

Adjournment:

Motion to adjourn the meeting was made by Lawrence Quintana. Lee Einer added the second. A voice vote was taken with all voting in favor. The Meeting was adjourned at 4:52 P.M.

Minutes approved on

2/16/2025



, Chair