



## **JOB ANNOUNCEMENT**

### ***General Public Vacancy***

**OPEN DATE: May 6, 2024**

**CLOSE DATE: Until Filled**

**JOB TITLE:** Lifeguard (Part Time)

**PAY RATE:** \$14.00/hour

**DEPARTMENT:** Parks & Recreation

**DIVISION:** Recreation

#### **SUMMARY**

Responsible for the overall safe operation of the indoor pool. Enforcement of facility policies and procedures and insuring the safety of all individuals utilizing this area

#### **DUTIES AND RESPONSIBILITIES**

- Life guarding at City pool, ensuring the safety of all patrons
- Instruction of American Red Cross swimming lessons and being involved in Water Safety programs.
- Assists with the coordination of after school and summer aquatics programs
- Assists with the cleanliness of swimming pool, swimming pool area decks, tiles, ropes, equipment, lifeguard offices, bathrooms and changing areas
- Maintenance of facility sanitation, inventory, and maintenance schedules.
- Monitors pool water chemistry through testing of water samples and maintains related records of such. Adjusts chemistry as needed to maintain standards.
- Maintains an effective working relationship with fellow employees and the general public.
- Must have flexible work schedule to include early mornings, afternoons, nights and weekend hours.
- May be required to perform periodic physical testing of rescue skills and swimming abilities as dictated by American Red Cross standards.
- May be required to perform added or other duties as assigned.

#### **MINIMUM JOB QUALIFICATIONS**

- Must be at least 16 years of age

#### **PREFERRED QUALIFICATIONS**

- One (1) year related experience

#### **EMPLOYMENT REQUIREMENTS**

- If over 18 years age, must possess and maintain an insurable New Mexico Class D Driver's License.
- Must obtain and maintain certification of First Aid and CPR within three months of hire.

#### **KNOWLEDGE, SKILLS AND ABILITIES**

- Ability to enforce center policies while providing a high level of customer service.
- Ability to display a positive attitude for all patrons.
- Ability to prioritize tasks and manage time.
- Ability to arrive to work prepared and on time.
- Ability to assess a situation and make an informed decision independently.
- Ability to work as a team with facility staff and management.

*Lifeguard (Part-Time)*

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- Ability to maintain facilities and equipment.
- Ability to respond appropriately to changing situations.
- Ability to effectively communicate in person, over the telephone, and in writing.
- Ability to communicate effectively with various age groups and the public at large.
- Knowledge of basic office operations.
- Knowledge of health and wellness education.

**WORK ENVIRONMENT AND PHYSICAL DEMANDS**

- Ability to react to emergency situations by quick movements, strenuous activity, and on occasion assist or lift persons in distress of varying weights.
- Required to remain alert to dangerous situations while sitting, standing or walking for various lengths of time.
- Work environment involves some exposure to hazards or physical risks which require following basic safety precautions.
- Work may involve moderate exposure to unusual elements such as extreme temperatures, dirt, dust, fumes, unpleasant odors, and/or loud noises.
- Work is typically performed indoors and outdoors.
- Work requires frequent standing, walking, bending, squatting, climbing and kneeling.
- Regularly required to lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds.

**NOTE:** This position is subject to drug testing both pre-employment and random as set forth in the City of Las Vegas Drug Policy.

**APPLICATION PROCEDURE** – Interested applicants must submit a City of Las Vegas Employment Application.


The employment application is available at:


<https://www.lasvegasnm.gov/general-7-1>

Application Materials can be sent to: Human Resources Department  
1700 N Grand Avenue  
Las Vegas, NM 87701

OR send via email to: [consuelo@lasvegasnm.gov](mailto:consuelo@lasvegasnm.gov)

**Reviewed and approved for publishing by:**

  
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Timothy Montgomery, City Manager

  
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Darlene Arguello, Human Resource Director